

CHELAN COUNTY COMMISSIONERS  
MINUTES OF NOVEMBER 20&21, 2023

**Monday, November 20, 2023**

**9:00:20 A.M. Opening – Pledge of Allegiance**

Chairwoman Gering calls the meeting to order. Present for session are Commissioners Overbay and Smith, County Administrator Cathy Mulhall, Economic Services Director Ron Criddlebaugh, and Clerk of the Board Anabel Torres.

**Public Comment Period – *No Comment Provided***

**9:01:19 A.M. Consent Agenda**

Upon motion and second by Commissioner Smith and Overbay, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Memorandum of Agreement between Aging & Adult Care of Central Washington
4. Donation of 24 hours of Annual Leave for Facility Maintenance employee
5. Review of offer letter to provide additional vacation hours – Deputy Prosecuting Attorney
6. Payroll Changes:
  - a) Tommy Van Lith, Regional Justice Center – Promotion
  - b) Jessica Wilson, Regional Justice Center – Promotion
  - c) Adam Pfleege, Noxious Weeds – Other, Temporary Hour Reduction
  - d) Brandon Reed, Facilities Maintenance – New Hire, Full-time
  - e) Salvador Rodriguez, Farm Worker Housing – Other, End of Season
  - f) Esmeralda Guerrero, Farm Worker Housing – Other, End of Season
  - g) Alfredo Gonzalez, Farm Worker Housing – Other, End of Season
  - h) Maribel Martinez, Prosecuting Attorney – Step Increase
  - i) Devin Poulson, Prosecuting Attorney – New Hire, Full-time
  - j) Jacob Smith, Public Works – New Hire, Full-time
  - k) Garret Churchill – Sheriff – Step Increase
  - l) Andrew Tilton– Sheriff – Step Increase
  - m) Micah Kwiat– Sheriff – Step Increase
  - n) Jacob W. Smith– Sheriff – Step Increase
  - o) Alex Bushy– Sheriff – Step Increase
  - p) Jordan Kynaston– Sheriff – Step Increase
  - q) Anders Wiggum– Sheriff – Step Increase
  - r) Bryan Clark– Sheriff – Step Increase
  - s) Cy Bowthorpe– Sheriff – Step Increase
  - t) Jason Reinfeld– Sheriff – Step Increase

**9:02:00 A.M. Board Discussion**

- WASAC 2023 Annual County Leaders Conference
- GIS Layering RE: Aligning UGA with Zip codes
- Timber Counties Caucus
- Opioid Abatement
- Homeless Housing Task Force
- Email RE: Supporting Israel D
- CDHD RE: Environmental Health Inspection
- Canvassing Board
- TREAD Meeting
- LTAC
- WSU

**9:11:26 A.M. Action**

Upon motion and second by Commissioner Overbay and Smith, the Commission unanimously approves the action items as follows:

1. Letter in Support of Together for Youth Receiving Funds for Youth Services-*add on*

*20231120C8-1*

**9:33:38 A.M. Recess**

**9:45:29 A.M. Back in session**

**9:45:52 A.M. Executive Session RE: Pending Litigation**

Upon motion and second by Commissioners Overbay and Smith, the Commission unanimously approves to move into a 20-minute Executive Session Pursuant to RCW 42.30.110(iii), to discuss with Prosecuting Attorney Robert Sealby relating to Potential litigation.

**Extend Executive Session by 8 minutes— *Public Notified***

**10:13:42 A.M. Move back to regular session**

**10:13:50 A.M. Continue Board Discussion**

**10:30 A.M. County Administrator Cathy Mulhall**

**10:34:22 A.M. Executive Session RE: Union Negotiations**

Upon motion and second by Commissioners Overbay and Smith, the Commission unanimously approves to move into a 5-minute Executive Session Pursuant to RCW 42.30.140(4), to evaluate strategy and or positions related to collective bargaining negotiations.

**Extend Executive Session by 15 minutes— *Public Notified***

10:54:51 A.M. **Move back to regular session**

10:55:00 A.M. **Continued Departmental Discussion**

Discussion

1. Administrative Update

10:55:24 A.M. **Action**

Upon motion and second by Commissioner Overbay and Smith, the Commission unanimously approves the action items as follows:

1. Notice of Hearing – RE: Chelan County 2024 Annual Budget *20231120H6-1*
2. Agreement between Chelan County and AFSCME regarding Support and Kitchen Staff *20231120A5-1*

10:56:36 A.M. **Recess**

11:01:28 A.M. **Back in session**

11:01:55 A.M. **Natural Resources Director Mike Kaputa**

**Discussion**

1. Independent contractor agreement with Hanne Beener for Parks and Recreation Plan update support
2. Change order with Microsoft Corporation for Camas Meadow Restoration Project
3. Agreement with WA Recreation and Conservation Office for floodplain restoration effectiveness monitoring *20231120A5-4*
4. Other

11:07:19 A.M. **Action**

Upon motion and second by Commissioner Smith and Overbay, the Commission unanimously approves the action items as follows: *20231120A5-2*

1. Independent contractor agreement with Hanne Beener for Parks and Recreation Plan update support *20231120A5-3*
2. Change order with Microsoft Corporation for Camas Meadow Restoration Project *20231120A5-4*
3. Agreement with WA Recreation and Conservation Office for floodplain restoration effectiveness monitoring *20231120A5-5*

11:07:30 A.M. **Continued Departmental Discussion**

11:31:59 A.M. **Economic Services Director Ron Cridlebaugh**

**Discussion**

1. Resolution appointing new members to the Chelan-Douglas Local Homeless Housing Taskforce - *Item removed from the agenda pending further review*
2. Departmental Update

**11:40:38 A.M. Action**

Upon motion and second by Commissioner Overbay and Smith, the Commission unanimously approves the action items as follows:

1. Letter in Support of Women's Resource Center's Receiving Funds for Youth Services- *add on* 202311220C8-2

**11:41:12 A.M. Continued Departmental Discussion**

**11:52:01 A.M Recess**

**12:30:36 P.M. Back in session**

**12:30:50 P.M. 2024 Budget Workshop**

**2:38:53 P.M. Recess Until Tuesday**

**Tuesday, November 21, 2023**

9:30:44 A.M. *Commissioner Overbay calls the meeting to order as Chairman Pro Tempore. Commissioner Gering is excused from session.*

**9:30:50 A.M. Public Works Director Eric Pierson**

**9:30:50 A.M. PUBLIC HEARING: 2024 Annual Road Construction Program**

Chairman Pro Tempore Overbay opens the public hearing. Members of the public join via Zoom. Public Comment period is closed

**9:46:02 A.M. Action**

Upon motion and second by Commissioner Smith and Overbay, the Commission unanimously approves the action items as follows:

1. Resolution #2023-107 RE: Adopting 2024 Annual Road Construction Program

**9:47:26 A.M. PUBLIC HEARING: Road Vacation of an Unnamed County Road Right of Way  
Within the Plat of Cashmere Heights (Continued from 11/06/2023)**

Chairman Pro Tempore Overbay opens the public hearing. Members of the public join via Zoom. Public Comment period is closed

*Following a board discussion, no decision was reached, Chairman Pro Tempore Overbay emphasized the need for additional information or further deliberation before a decision can be made.*

**10:14:55 A.M. Continued Departmental Discussion**

1. Purchase and Sale Agreement with the Wenatchee School District for the South Wenatchee Water Quality Facility
2. Supplement No. 3 to 2022-03 with Perteet, Inc. for Totem Pole Road Improvement Project, County Road Project 650 (CRP 650)
3. Open Item

**10:17:03 A.M. Action**

Upon motion and second by Commissioner Smith and Overbay, the Commission unanimously approves the action items as follows:

1. Purchase and Sale Agreement with the Wenatchee School District for the South Wenatchee Water Quality Facility 20231120A5-6
2. Supplement No. 3 to 2022-03 with Perteet, Inc. for Totem Pole Road Improvement Project, County Road Project 650 (CRP 650) 20231120A5-7

**10:17:35 A.M. Flood Control Zone District Administrator Eric Pierson Discussion**

1. Supplement No. 1 to 2020-03 with Perteet, Inc. for Chelan County Floodplain Management Support Services, Flood Control Zone District Project 105 (FCD 105)
2. Hazard Mitigation Planning Partnership Contribution

**10:19:04 A.M. Action**

Upon motion and second by Commissioner Smith and Overbay, the Commission unanimously approves the action items as follows:

1. Supplement No. 1 to 2020-03 with Perteet, Inc. for Chelan County Floodplain Management Support Services, Flood Control Zone District Project 105 (FCD 105) 20231120A5-7
2. Hazard Mitigation Planning Partnership Contribution 20231120A5-8

**10:21:37 A.M. Recess**

**10:32:27 A.M. Back in session**

*Commissioner Gering joins session.*

**10:32:50 A.M. Community Development Director Deanna Walter Discussion**

1. Departmental Update

**10:59:32 A.M. Assessor Wes Cornelius Discussion**

1. Departmental Update

11:28:11 A.M. **Continued Board Discussion**

11:39:25 A.M. **City of Cashmere, Mayor Jim Fletcher**

11:50:26 A.M. **Continue Board Discussion**

11:50:26 A.M. **Action**

Upon motion and second by Commissioner Smith and Overbay, the Commission unanimously approves the action items as follows:

1. Road Vacation of an Unnamed County Road Right of Way Petitioned by Kevin Kenoyer  
20231120V1-1

11:51:44 A.M. **Action**

Upon motion and second by Commissioner Overbay and Smith, the Commission unanimously approves the action items as follows:

1. Approve CE Repayment of Interfund loan  
20231120B4-2

11:52:45 A.M. **Continued Board Discussion**

12:14:24 P.M. **Recess**

12:59:06 P.M. **Back in session**

1:00:00 P.M. **Superior Court Judges and Superior Court Clerk**

1. Clerk Marty Young
2. Juvenile

1:45:05 P.M. **Adjourn**

Board adjourns until Monday, November 27, 2023.

Weekly Voucher Approval for Payment	20231120B4-1
Current Expense	\$150,731.90
Other Funds	<u>\$731,813.03</u>
Total All Funds	\$882,544.93

BOARD OF CHELAN COUNTY COMMISSIONERS

TIFFANY GERING, CHAIR

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ANABEL TORRES, Clerk of the Board